



## Scientific Board

### 1 Purpose

The Scientific Board supports the Foundation Board and Executive Management of the Swiss Patient Safety Foundation (SPS) as an advisory body. In their respective specialist areas, the members of the Scientific Board have extensive expertise that they can draw on and incorporate with regard to issues faced by the foundation. The Scientific Board is meant to reflect the diversity of perspectives (specialisations, sectors, national languages etc.) in healthcare as broadly as possible.

### 2 Members

The Scientific Board comprises a maximum of 12 members, who are elected by the Foundation Board for a 4-year term. They may be re-elected. Members of the Scientific Board cannot sit on other SPS bodies at the same time (with the exception of the Head of the Scientific Board). The members' vested interests have to be disclosed and must not conflict with the purpose of the foundation.

### 3 Tasks

The tasks of the Scientific Board are as follows:

- Supporting the Foundation Board and Executive Management with regard to all matters and projects that require the provision of scientific expertise and advice.
- Identifying and actively incorporating patient safety issues that are relevant from a professional point of view.
- Activating their own network if additional expertise is needed or the dissemination of specialist information is desired.
- Attending Scientific Board meetings (3 to 4 times a year, mainly online) and, if requested, the foundation's internal meetings.
- Supporting the Foundation Board and Executive Management of the Swiss Patient Organisation (SPO) if necessary, with regard to matters and projects that require the provision of scientific expertise and advice. Such requests for support are coordinated by the Executive Management of the SPS.

### 4 Organisation & management

The Scientific Board is constituted by the president of the foundation and the Executive Management of the SPS; the members are elected by the Foundation Board. The SPO can nominate candidates for membership of the Scientific Board.

One member of the Foundation Board is appointed as Head of the Scientific Board for a 4-year term. They may be re-elected. The contact point in the event of conflicts within the Scientific Board is the president of the Foundation Board.



The language used for meetings and communication within the Scientific Board is English.

## **5 Remuneration and expenses**

In principle, the members of the Scientific Board work on a voluntary basis; no attendance fees are paid. Travelling expenses are reimbursed. At the request of the Scientific Board, the Executive Management may arrange remuneration for selected and more extensive tasks. The time required amounts to approximately 4 working days per year (attendance of meetings, preparation, follow-up, feedback on project ideas, networking etc.).